

**GRAND JUNCTION RURAL FIRE PROTECTION DISTRICT (GJRFPD)**  
**P.O. Box 2244 - Grand Junction, CO 81502**

**Board Meeting Location**  
**Grand Junction Fire Department Administration**  
**625 Ute Avenue, Grand Junction, CO 81501**

**Minutes of the November 11, 2025 Regular Board Meeting**

**1. PLEDGE OF ALLEGIANCE/CALL TO ORDER /ROLL CALL OF BOARD**

The meeting was called to order at 3:30 p.m. by Director Dave Parmley. The Board members and meeting attendees recited the Pledge of Allegiance.

**Board Members Present:** Director Dave Parmley (President), Director Linda Smith (Vice President/Secretary), Director John Mayerik (Treasurer), Director Duncan Brown, and Director Linda Taylor.

**Board Member Absent:** All members of the Board were present.

**Support Staff:** Legal Counsel Emily Powell and Associate Legal Counsel John Miller (via teleconference), Grand Junction Fire Department Deputy Chief Gus Hendricks, and Administrator Kammy Tinney (via teleconference)

**Public:** There were no members of the public present.

**2. APPROVAL OF AGENDA**

*Motion by Director D. Brown to approve the agenda as presented. Seconded by Director L. Taylor. Motion passed unanimously 5-0.*

**3. APPROVAL OF MINUTES**

*Motion by Director L. Smith to approve the minutes of the October 14, 2025 Regular meeting. Seconded by Director D. Brown. Motion passed unanimously 5-0.*

**4. INTRODUCTION OF CHIEF MATT SMITH, GJ ACTING PUBLIC SAFETY DIRECTOR**

Deputy Chief Hendricks reported that Matt Smith, Acting Public Safety Director, was unable to attend today's Board meeting and plans to attend the regular meeting in December.

**5. PUBLIC COMMENTS / COMMUNICATION**

There were no members of the public in attendance.

**6. EXECUTIVE SESSION**

No items were presented for discussion in Executive Session.

**7. UNFINISHED BUSINESS**

**a. 2026 Proposed Budget.**

Director Mayerik and Director Parmley reviewed the proposed 2026 Budget and draft budget message with the Board. Director Parmley noted that the budget

message remains unchanged from the initial draft version. Director Mayerik noted no changes to revenue from the initial draft, pending receipt of the final assessed valuation from the Mesa County Assessor. Expenses were adjusted to account for an increase in the general liability insurance package renewal and a decrease in the expected cost of administrative services. A copy of the draft 2026 Budget was available for review at the GJFD Administration Building and posted to the District's website.

#### **8. PUBLIC HEARING – 2026 PROPOSED BUDGET**

- a. The public hearing to consider adoption of the draft 2026 Budget was scheduled for 4:00 p.m. At the appointed time Board President Parmley called for a vote to open the public hearing.

*Upon motion duly made by Director D. Brown, seconded by Director J. Mayerik and, upon vote, unanimously carried, the public hearing to consider adoption of the 2026 budget was opened at 4:14 p.m.*

Attorney Powell noted that publication of the date, time, and location of the public hearing was made in a newspaper having general circulation within the District. There was no public present at the hearing and no comments made prior to the hearing.

*Following discussion, Director D. Brown made a motion to continue the public hearing to consider adoption of the proposed 2026 budget pending receipt of the final assessed valuation from the Mesa County Assessor to the December 9, 2025, regular meeting at 3:45 p.m., at the regular meeting location. The motion was seconded by Director J. Mayerik. Motion carried unanimously, 5-0.*

#### **9. NEW BUSINESS**

##### **a. 2026 General Liability Insurance Package Renewal.**

Director Mayerik reviewed the renewal proposal from the Colorado Special Districts Property and Liability Pool with the Board. Director Mayerik noted the Board's decision to include \$3 Million Excess Liability coverage in December 2023 for policy year 2024. Renewal of the policy for 2025 was included with approval of payables in November 2024. The renewal premium for the 2026 policy year increased slightly from the previous year to \$2,621.00.

*Motion by Director D. Brown to approve the renewal of the General Liability Insurance Package as presented. Seconded by Director J. Mayerik. Motion passed unanimously, 5-0.*

## 10. FIRE CHIEF'S REPORT

Deputy Chief Hendricks reviewed the written report with the Board.

- a. **Redlands Fire Code Violation.** Deputy Chief Hendricks reported that the diesel fuel tank is empty, and the gasoline tank is now close to being empty. Fire Marshall Kollar will now determine when the empty tanks need to be removed from the property. Fire Marshal Kollar will continue to follow the matter to conclusion.
- b. **Fire Chief Hiring Process.** Deputy Chief Hendricks reported that sixteen candidates were selected for initial interviews, with the goal of whittling that number down to six for in-person interviews to be held the first week of December. Director Parmley should receive a call from either Matt Smith or Shelly Caskey to coordinate schedules for two District Board members to be included in the candidate interviews.
- c. **Station No. 7 Staffing.** Director Taylor inquired about a recent article in the local newspaper discussing staffing for the newly built Station No. 7. Deputy Chief Hendricks provided an overview of proposed future staffing to include the phasing in of twenty-one to twenty-four new staff members over several years, a single paramedic stationed at Station No. 7 as part of the newly instituted Rapid Response Team, and remodeling Station No. 2 to house additional staff and apparatus.

## 11. TREASURER'S REPORT

- a. **Payables**
- b. **Financial report YTD 10.31.25**

Director J. Mayerik presented the District's invoices for approval totaling \$4,581.36 and reviewed the Financial Reports for the period ending October 31, 2025. Director Taylor inquired about the various categories of specific ownership taxes noted in the preliminary assessed valuation. Attorney Powell provided an explanation of how the distribution of those taxes is calculated for each taxing entity in the County. Director Mayerik was not sure of what each category represents.

*Motion by Director D. Brown to approve the payables as presented and accept the financial reports. Seconded by Director L. Smith. Motion passed unanimously 5-0.*

## 12. BOARD COMMUNICATIONS / DISCUSSION

Director Parmley noted that the Board will consider the schedule for 2026 regular meetings at the regular meeting in December.

Board members discussed the need for another Board member to begin collaborating with Director Mayerik to learn the finances of the District and serve as a backup when necessary to prepare payables and financial statements, work with the District's accountant, and prepare annual budgets. Director Taylor will work with Director Mayerik.

There were no additional items for discussion from members of the Board.

### 13. ADJOURNMENT

*Motion made by Director J. Mayerik to adjourn the meeting at 4:30 p.m. Seconded by Director D. Brown. Motion passed unanimously 5-0.*

Next Scheduled Board Meeting Date/Time: December 9, 2025 @ 3:30 p.m.

Minutes Prepared By: *Kammy Tinney, Administrator*

REVIEWED AND APPROVED BY THE BOARD OF DIRECTORS ON THIS 9th  
DAY OF December, 2025.

David Parmley  
David Parmley, President

Linda M. Smith  
Linda Smith, Vice President/Secretary